RELIANCE GENERAL INSURANCE
A RELIANCE CAPITAL COMPANY

HEALTH INFINITY INSURANCE – CLAIM FORM - A
UIN: RELHLIP20089V021920

CLAIM FORM FOR HEALTH INSURANCE POLICIES OTHER THAN TRAVEL AND PERSONAL ACCIDENT – PART A

TO BE FILLED IN BY THE INSURED

The issue of this Form is not to be taken as an admission of liability

(To be filled in BLOCK letters)

SECTION A

DETAILS OF PRIMARY INSURED

a) Policy No.: b) Sl. No./Certificate No.:

c) Company/TPA ID No.:

d) Name:

e) Address:

City Pin Code

State

Phone No.

E-mail Id

SECTION B

DETAILS OF INSURANCE HISTORY

a) Currently covered by any other Mediclaim / Health Insurance: Yes ☐ No ☐ Claimed in other policy: Yes ☐ No ☐ Claim No and Insurance Company:

b) Date of commencement of first Insurance without break: d d m m y y y y

c) If yes, company name: Policy No.: Sum Insured (Rs.):

d) Have you been hospitalized in the last four years since inception of the contract? Yes ☐ No ☐ Date: d d m m y y y y

e) Diagnosis:

f) Previously covered by any other Mediclaim / Health insurance: Yes ☐ No ☐

g) If yes, Company Name:

SECTION C

DETAILS OF INSURED PERSON HOSPITALISED

a) Name:

b) Gender: Male ☐ Female ☐ Other ☐ c) Age: Years ☐☐ Months ☐☐ d) Date of birth: d d m m y y y y

e) Relationship with Primary Insured: Self ☐ Spouse ☐ Child ☐ Father ☐ Mother ☐ Other ☐ (Please Specify):

f) Occupation: Service ☐ Self-employed ☐ Homemaker ☐ Student ☐ Retired ☐ Other ☐ (Please specify):

g) Address (if different from above):

City Pin Code

State

Phone No.

E-mail Id

(To be filled in BLOCK letters)

SECTION D

DETAILS OF HOSPITALISATION

a) Name of Hospital where admitted:

b) Room category occupied: Day care ☐ Single Occupancy ☐ Twin sharing ☐ 3 or more beds per room ☐

c) Hospitalisation due to: Injury ☐ Illness ☐ Maternity ☐

d) Date of injury D D M M Y Y Y Y Date disease first detected D D M M Y Y Y Y Date of delivery: D D M M Y Y Y Y

e) Date of Admission: D D M M Y Y Y Y f) Time: H H M M

g) Date of Discharge: D D M M Y Y Y Y h) Time: H H M M

i) If injury, give cause: Self-inflicted ☐ Road Traffic Accident ☐ Substance Abuse / Alcohol Consumption ☐

(i) If Medico legal: Yes ☐ No ☐ (ii) Reported to Police: Yes ☐ No ☐ (iii) MLC Report & Police FIR attached: Yes ☐ No ☐

j) System of medicine:

SECTION E

DETAILS OF CLAIM

a) Details of the Treatment Expenses claimed:

(i)	Pre-hospitalisation expenses:	Rs.	(ii)	Hospitalisation expenses:	Rs.
(iii)	Post-hospitalisation expenses:	Rs.	(iv)	Health Check-up cost:	Rs.
(v)	Ambulance charges:	Rs.	(vi)	Others(code): __ __ __ :	Rs.
				Total :	**Rs.**

(vii) Pre-hospitalisation period: _____ days (viii) Post-hospitalisation period: _____ days

b) Claim for Domiciliary hospitalisation: Yes ☐ No ☐ (If yes, provide details in annexure)

c) Details of Lump Sum / cash benefit claimed:

(i)	Hospital daily cash:	Rs.	(ii)	Surgical cash:	Rs.
(iii)	Critical illness benefit:	Rs.	(iv)	Convalescence:	Rs.
(v)	Pre/Post hospitalisation lump sum benefit	Rs.	(vi)	Others(code): __ __ __ :	Rs.
	Total :	**Rs.**			

Claim Documents Submitted – Checklist:

(i)	Claim form Duly signed	Yes No	(viii)	Operation Theatre Notes	Yes No
(ii)	Copy of the claim intimation, if any	Yes No	(ix)	ECG	Yes No
(iii)	Hospital Main bill	Yes No	(x)	Doctor's request for investigation	Yes No
(iv)	Hospital Break-up bill	Yes No	(xi)	Investigation on reports (including CT/MRI/USG/HPE)	Yes No
(v)	Hospital Bill Payment Receipt	Yes No	(xii)	Doctor's prescriptions	Yes No
(vi)	Hospital Discharge Summary	Yes No	(xiii)	Others	Yes No
(vii)	Pharmacy bill	Yes No			

SECTION F

DETAILS OF BILLS ENCLOSED

Sl.No.	Bill No.	Date	Issued by	Towards	Amount(Rs.)
1		D D M M Y Y Y Y		Hospital main bill	
2		D D M M Y Y Y Y		Pre-hospitalisation bills: _____ Nos.	
3		D D M M Y Y Y Y		Post-hospitalisation bills: _____ Nos.	
4		D D M M Y Y Y Y		Pharmacy bills: _____	
5		D D M M Y Y Y Y			
6		D D M M Y Y Y Y			
7		D D M M Y Y Y Y			
8		D D M M Y Y Y Y			
9		D D M M Y Y Y Y			
10		D D M M Y Y Y Y			

SECTION G

DETAILS OF PRIMARY INSURED'S BANK ACCOUNT

a) PAN:
b) Account Number:
c) Bank Name and Branch:
d) Cheque/DD payable details:
e) IFSC Code:

SECTION H

DECLARATION BY THE INSURED

I hereby declare that the information furnished in this claim form is true & correct to the best of my knowledge and belief. If I have made any false or untrue statement, suppression or concealment of any material fact with respect to questions asked in relation to this claim, my right to claim reimbursement shall be forfeited. I also consent & authorize TPA / insurance company, to seek necessary medical information / documents from any hospital / Medical Practitioner who has attended on the person against whom this claim is made. I hereby declare that I have included all the bills / receipts for the purpose of this claim & that I will not be making any supplementary claim except the pre/post-hospitalization claim, if any.

Date: D D M M Y Y Y Y

Signature of the Insured: _____

Place:

GUIDANCE FOR FILING CLAIM FORM – PART A (To be filled in by the insured)		
Data Element	**Description**	**Format**
SECTION A - DETAILS OF PRIMARY INSURED		
a) Policy No.	Enter the policy number	As allotted by the insurance company
b) SI. No/ Certificate No.	Enter the social insurance number or the certificate number of social health insurance scheme	As allotted by the organization
c) Company TPA ID No.	Enter the TPA ID No	License number as allotted by IRDA and printed in TPA documents.
d) Name	Enter the full name of the policyholder	Surname, First name, Middle name
e) Address	Enter the full postal address	Include Street, City and Pin Code
SECTION B - DETAILS OF INSURANCE HISTORY		
a) Currently covered by any other Mediclaim / Health Insurance?	Indicate whether currently covered by another Mediclaim / Health Insurance	Tick Yes or No
b) Date of Commencement of first Insurance without break	Enter the date of commencement of first insurance	Use dd-mm-yy format
c) i. Company Name	enter the full name of the insurance company	Name of the organization in full
ii. Policy No.	Enter the policy number	As allotted by the insurance company
iii. Sum Assured:	Enter the total sum insured as per the policy	In rupees
d) Have you been Hospitalized in the last four years since inception of the contract?	Indicate whether hospitalized in the last four years	Tick Yes or No
i. Date	Enter the date of hospitalization	Use mm-yy format
ii. Diagnosis	Enter the diagnosis details	Open Text
e) Previously Covered by any other Mediclaim/ Health Insurance?	Indicate whether previously covered by another Mediclaim / Health Insurance	Tick Yes or No
f) Company Name	Enter the full name of the insurance company	Name of the organization in full
SECTION C - DETAILS OF INSURED PERSON HOSPITALIZED		
a) Name	Enter the full name of the patient	Surname, First name, Middle name
b) Gender	Indicate Gender of the patient	Tick Male or Female
c) Age	Enter age of the patient	Number of years and months
d) Date of Birth	Enter Date of Birth of patient	Use dd-mm-yy format
e) Relationship to primary Insured	Indicate relationship of patient with policyholder	Tick the right option. If others, please specify.
f) Occupation	Indicate occupation of patient	Tick the right option. If others, please specify.
g) Address	Enter the full postal address	Include Street, City and Pin Code
h) Phone No.	Enter the phone number of patient	Include STD code with telephone number
i) E-mail ID	Enter e-mail address of patient	Complete e-mail address
SECTION D - DETAILS OF HOSPITALIZATION FOR CLAIM BEING FILED		
a) Name of Hospital where admitted	Enter the name of hospital	Name of hospital in full
b) Room category occupied	Indicate the room category occupied	Tick the right option
c) Hospitalization due to	Indicate reason of hospitalization	Tick the right option
d) Date of Injury/Date Disease first detected/ Date of Delivery	Enter the relevant date	Use dd-mm-yy format
e) Date of admission	Enter date of admission	Use dd-mm-yy format
f) Time	Enter time of admission	Use hh : mm format
g) Date of discharge	Enter date of discharge	Use dd-mm-yy format
h) Time	Enter time of discharge	Use hh : mm format
j) If Injury give cause	Indicate cause of injury	Tick the right option
i. If Medico legal	Indicate whether injury is medico legal	Tick Yes or No
ii. Reported to Police	Indicate whether police report was filed	Tick Yes or No
iii. MLC Report & Police FIR attached	Indicate whether MLC report and Police FIR attached	Tick Yes or No
k) System of Medicine	Enter the system of medicine followed in treating the patient	Open Text

SECTION E - DETAILS OF CLAIM

a)	Details of Treatment Expenses	Enter the amount claimed as treatment expenses	In rupees (Do not enter paise values)
b)	Claim for Domiciliary Hospitalization	Indicate whether claim is for domiciliary hospitalization	Tick Yes or No
c)	Details of Lump sum / cash benefit claimed	Enter the amount claimed as lump sum/ cash benefit	In rupees (Do not enter paise values)
d)	Claim Documents Submitted-Check List	Indicate which supporting documents are Submitted	Tick the right option

SECTION F - DETAILS OF BILLS ENCLOSED

Indicate which bills are enclosed with the amounts in rupees

SECTION G - DETAILS OF PRIMARY INSURED'S BANK ACCOUNT

a)	PAN	Enter the permanent account number	As allotted by the Income Tax department
b)	Account Number	Enter the bank account number	As allotted by the bank
c)	Bank Name and Branch	Enter the bank name along with the branch	Name of the Bank in full
d)	Cheque/DD payable details	Enter the name of the beneficiary the cheque/DD should be made out to	Name of the individual/organisation in full
e)	IFSC Code	Enter the IFSC code of the bank branch	IFSC code of the bank branch in full

SECTION H - DECLARATION BY THE INSURED

Read declaration carefully and mention date (in dd:mm:yy format), place (open text) and sign.

Document Reference Number: Reliance XXXXXXXXXXXXXXXXXXXXXXXXX

RELIANCE GENERAL INSURANCE
A RELIANCE CAPITAL COMPANY

HEALTH INFINITY INSURANCE – CLAIM FORM - B
UIN: RELHLIP20089V021920

CLAIM FORM – PART B

TO BE FILLED IN BY THE HOSPITAL

The issue of this Form is not to be taken as an admission of liability

Please include the original pre-authorization request form in lieu of PART A

(To be filled in BLOCK letters)

SECTION A

DETAILS OF HOSPITAL

a) Name of Hospital:

b) Hospital ID:

c) Type of Hospital: Network ☐ Non Network ☐ (If non network, fill Section E)

d) Name of treating doctor:

e) Qualification/Specialization:

f) Registration No. with State Code:

g) Phone No.:

SECTION B

DETAILS OF THE PATIENT ADMITTED

a) Name of the Patient:

b) IP Registration Number.: c) Gender: M ☐ F ☐ Others ☐ d) Age: Years Y Y Months M M

e) Date of Birth: D D M M Y Y Y Y f) Date of Admission: D D M M Y Y Y Y g) Time: H H M M

h) Date of Discharge: D D M M Y Y Y Y i) Time: H H M M

j) Type of Admission: Emergency ☐ Planned ☐ Day Care ☐ Maternity ☐ Transfer from other Hosp ☐

k) If Maternity, (i) Date of Delivery: D D M M Y Y Y Y (ii) Gravida Status: ☐☐

l) Status at time of discharge: Discharge to home ☐ Discharge to another hospital ☐ Deceased ☐

m) Total claimed amount:

SECTION C

DETAILS OF AILMENT DIAGNOSED (PRIMARY)

a) (i) Primary Diagnosis: ICD 10 Code: Description:

(ii) Additional Diagnosis: ICD 10 Code: Description:

(iii) Co-morbidities: ICD 10 Code: Description:

(iv) Co-morbidities: ICD 10 Code: Description:

b) (i) Procedure 1: ICD 10 PCS: Description:

(ii) Procedure 2: ICD 10 PCS: Description:

(iii) Procedure 3: ICD 10 PCS: Description:

(iv) Details of Procedure:

c) Pre-authorisation obtained: Yes ☐ No ☐ d) Pre-authorisation Number:

e) If this is a network hospital and cashless facility not availed, give reason:

f) Hospitalisation due to injury: Yes ☐ No ☐

(i) If yes, give cause: Self Inflicted ☐ Road Traffic Accident ☐ Substance Abuse/Alcohol Consumption ☐

(ii) If Injury due to Substance abuse/Alcohol consumption, Test conducted to establish this: Yes ☐ No ☐ (If Yes, attach reports)

(iii) If Medico Legal: Yes ☐ No ☐

(iv) Reported to Police: Yes ☐ No ☐

(v) FIR No.:

(vi) If not reported to Police, give reason:

SECTION D

CLAIM DOCUMENTS SUBMITTED – CHECKLIST

(i)	Claim Form duly signed	Yes No	(ix)	Investigation Report	Yes No
(ii)	Original Pre-authorisation request	Yes No	(x)	ECG/ CT / MRI / USG / HPE /Other investigation reports	Yes No
(iii)	Copy of Pre-authorisation approval letter	Yes No	(xi)	Doctor's reference slip for investigation	Yes No
(iv)	Copy of photo ID card of patient verified by hospital	Yes No	(xii)	Previous Consultation Papers	Yes No
(v)	Hospital Discharge Summary	Yes No	(xiii)	Pharmacy Bills	Yes No
(vi)	Operation Theatre /Anesthesia notes	Yes No	(xiv)	MLC Report & Police FIR	Yes No
(vii)	Hospital Main/Final Bill	Yes No	(xv)	Original death summary from hospital, where applicable	Yes No
(viii)	Hospital Break-up Bill	Yes No	(xvi)	Any other, please specify _____	Yes No

SECTION E

DETAILS IN CASE OF NON-NETWORK HOSPITAL (ONLY FILL IN CASE OF NON-NETWORK HOSPITAL)

a) Address of the Hospital:

City

Pin Code

State

b) Contact person Name

Phone No.:

c) Registration No. with State Code:

d) Hospital PAN:

e) Number of inpatient beds:

f) Facilities available in the hospital: (i) OT: Yes ☐ No ☐

(ii) ICU: Yes ☐ No ☐

(iii) Others:

SECTION F

DECLARATION BY THE HOSPITAL (PLEASE READ VERY CAREFULLY)

We hereby declare that the information furnished in this Claim Form is true & correct to the best of our knowledge and belief. If we have made any false or untrue statement, suppression or concealment of any material fact, our right to claim under this claim shall be forfeited. We authorize officials from RGICL to verify the hospitalization records for the said patient.

Date: D D M M Y Y Y Y

Signature & Seal of the Hospital Authority: _____

Place:

GUIDANCE FOR FILING CLAIM FORM – PART B (To be filled in by the hospital)		
Data Element	**Description**	**Format**
SECTION A – DETAILS OF HOSPITAL		
a) Name of Hospital	Enter the name of hospital	Name of hospital in full
b) Hospital ID	Enter ID number of hospital	As allocated by the TPA
c) Type of Hospital	Indicate whether in network or non-network Hospital	Tick the right option
d) Name of treating doctor	Enter the name of the treating doctor	Name of doctor in full
e) Qualification	Enter the qualifications of the treating doctor	Abbreviations of educational qualification
f) Registration No. with State Code	Enter the registration number of the doctor along with the state code	As allocated by the Medical Council of India
g) Phone No.	Enter the phone number of doctor	Include STD code with telephone number
SECTION B – DETAILS OF THE PATIENT		
a) Name of Patient	Enter the name of hospital	Name of hospital in full
b) IP Registration Number	Enter insurance provider registration number	As allotted by the insurance provider
c) Gender	Indicate Gender of the patient	Tick Male or Female
d) Age	Enter age of the patient	Number of years and months
e) Date of Birth	Enter Date of Birth of patient	Use dd-mm-yy format
f) Date of Admission	Enter date of admission	Use dd-mm-yy format
g) Time	Enter time of admission	Use hh : mm format
h) Date of Discharge	Enter date of discharge	Use dd-mm-yy format
i) Time	Enter time of discharge	Use hh : mm format
j) Type of Admission	Indicate type of admission of patient	Tick the right option
k) If Maternity		
Date of Delivery	Enter Date of Delivery if maternity	Use dd-mm-yy format
Gravida Status	Enter Gravida status if maternity	Use standard format
l) Status at time of discharge	Indicate status of patient at time of discharge	Tick the right option
m) Total claimed amount	Indicate the total claimed amount	In rupees (do not enter paise values)
SECTION C – DETAILS OF AILMENT DIAGNOSED (PRIMARY)		
a) ICD 10 Code		
Primary Diagnosis	Enter the ICD 10 Code and description of the primary diagnosis	Standard Format and Open text
Additional Diagnosis	Enter the ICD 10 Code and description of the additional diagnosis	Standard Format and Open text
Co-morbidities	Enter the ICD 10 Code and description of the co-morbidities	Standard Format and Open text
b) ICD 10 PCS		
Procedure 1	Enter the ICD 10 PCS and description of the first procedure	Standard Format and Open text
Procedure 2	Enter the ICD 10 PCS and description of the second procedure	Standard Format and Open text
Procedure 3	Enter the ICD 10 PCS and description of the third procedure	Standard Format and Open text
Details of Procedure	Enter the details of the procedure	Open text
c) Pre-authorization obtained	Indicate whether pre-authorization obtained	Tick Yes or No
d) Pre-authorization Number	Enter pre-authorization number	As allotted by TPA
e) If authorization by network hospital not obtained, give reason	Enter reason for not obtaining pre-authorization number	Open text

SECTION C – DETAILS OF AILMENT DIAGNOSED (PRIMARY) Continu.....

f)	Hospitalization due to injury	Indicate if hospitalization is due to injury	Tick Yes or No
	Cause	Indicate cause of injury	Tick the right option
	If injury due to substance abuse/alcohol consumption, test conducted to establish this	Indicate whether test conducted	Tick Yes or No
	Medico Legal	Indicate whether injury is medico legal	Tick Yes or No
	Reported To Police	Indicate whether police report was filed	Tick Yes or No
	FIR No.	Enter first information report number	As issued by police authorities
	If not reported to police, give reason	Enter reason for not reporting to police	Open Text

SECTION D – CLAIM DOCUMENTS SUBMITTED : CHECKLIST

Indicate which supporting documents are submitted.

SECTION E – DETAILS IN CASE OF NON-NETWORK HOSPITAL

a)	Address	Enter the full postal address	Include Street, City and Pin Code
b)	Phone No.	Enter the phone number of hospital	Include STD code with telephone number
c)	Registration No. with State Code	Enter the registration number of the doctor along with the state code	As allocated by the Medical Council of India
d)	Hospital PAN	Enter the permanent account number	As allotted by the Income Tax department
e)	Number of Inpatient Beds	Enter the number of inpatient beds	Digits
f)	Facilities available in the hospital	Indicate facilities available in the hospital	Tick the right option. If others, please specify

SECTION F – DECLARATION BY THE HOSPITAL

Read declaration carefully and mention date (in dd:mm:yy format), place (open text) and sign and stamp